

Head Office: CITAM Parklands, 2nd Parklands Avenue, P.O. Box 42254-00100, Nairobi, Kenya Tel: +254 709861000 Email: admin@citam.org, Website: <u>www.citam.org</u>

TECHNICAL ASSISTANT-ANIMAL PRODUCTON OPPORTUNITY WITH CHRIST IS THE ANSWER MINISTRIES [CITAM].

Christ Is the Answer Ministries [CITAM] is an English-speaking Pentecostal church committed to a holistic Gospel that impacts society in every sphere of life. Currently, CITAM has 31 assemblies in Kenya and 4 outside Kenya and provides quality education through 10 CITAM Schools and PAC University. The ministry runs a Farm, the CITAM Children's Center, Mission Stations in Northern Kenya, provides value-based media services through Hope FM, Hope Recording Studios, Hope Creatives & Digital, Hope TV, and CITAM Church Online among other social media platforms.

JOB SUMMARY

CITAM seeks to recruit a born-again Christian who is experienced and self-motivated to fill the position of a Technical Assistant-Animal Production under CITAM's Farm to provide husbandry and specialized services for animals in animal colonies.

The position reports to the Production Supervisor.

Key duties and responsibilities

- 1. Responsible for the day-to-day activities under the animal production unit.
- 2. Prepare monthly/weekly/daily work plans, on feeding, production, treatment regime, of the domestic animals.
- 3. Prepare reports and up to date accurate records that pertain to the Animal and Livestock Production and Management.
- 4. Maintain an inventory of all machineries and equipment used in animal and feed production.
- 5. Proper control and maintenance of farm's field inventories, equipment, and assets.
- 6. Maintain Animal and Livestock Housing and wellbeing.
- 7. Monitor Animal Production and Health according to the set operation procedures.
- 8. Prepare animal feed using laid out protocols.
- 9. Ensure sufficient stock of all necessary livestock inputs including livestock feed as per approved production schedule.
- 10. Maintain accurate records of livestock production, sales and any other farm records as shall be deemed necessary.
- 11. Ensure efficient use of resources and under the direction of the Production Supervisor, provide necessary details on staff payments.

Minimum requirements

- Must be a holder of Diploma/Degree in Animal Production or related field with 2 or 3 years' experience, or a Certificate holder in Animal Health/Animal Production or related field with at least 5 years' experience.
- 2. Understanding of animal production requirements, AI, basic animal health knowledge.
- 3. Proven capability of handling similar roles in the past.
- 4. Driver's license, ability to operate a tractor and tractor driven implements is an added advantage.
- 5. Computer literacy.

Interested and qualified applicants should send their applications and detailed resume to **hr@citam.org** to be received by close of business on **5th February 2023**.

Only shortlisted candidates will be contacted!